April 2023

Dear Parent/Carer,

**Re: Year 7 day visit to Black Country Living Museum- Friday 16th of June, 2023**

The History Department is planning an educational visit to *The Black Country Living Museum*, in accordance with their study of the Industrial Revolution in the Summer Term of year 7. The date of the visit is **Friday 16th June, 2023**. The coach will leave Charlton School at **approximately 8:45am and return by approximately 3:45pm**. The total cost for the visit will be **£22.** This includes coach journey to and from the museum, along with guided tours and a workshop linked to the Industrial Revolution.

In keeping with this, I have provisionally booked 48 places for the trip due to amount of students allowed on one coach. Students are expected to take their own packed or bring money to purchase food on the day of the visit.

Recent court action against teachers acting in good faith acting as the ‘responsible parent’ on a school trip has necessitated a review of our policy on what is a sensible response to bad behaviour or disobedience. The key points to follow are:

* We will operate a zero tolerance policy on any act, which could result in danger to that person or to others.
* We operate a zero tolerance policy on behaviour deemed unacceptable.
* In either event the pupil concerned will be sent home at short notice entirely at the parent/guardian’s expense.
* Parents, trusted friends or relatives must be available to collect the returned pupil at any time. Contact numbers must be provided for that purpose.

In order to reserve a place for your child on this trip, please enclose the payment of **£22** with the reply slip by **Friday 28th of April, 2023**. Once the trip has been confirmed, your child will be notified whether they have been accepted onto the trip due to current behaviour, travel arrangements, dress code and what to bring on the day of the trip. Should this trip not take place, then the payment will be returned.

Yours faithfully,

Mr H. Dupree

History Teacher and Trip Lead

**Humanities Department**

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**Year History trip to Black Country Living Museum: Friday 16th of June, 2023**

Please reserve (name)………………………………. In form……….a place on the History trip to The Black Country Living Museum.

**I enclose the payment of £22** (cheque payable to Charlton School), which I understand will be refundable, should the holiday be cancelled through lack of numbers or any other circumstance. Or, I will be using Parent Pay for this trip.

Signed………………………………………………. Date…………………………

Should your child demonstrate unacceptable behaviour in school at any time we reserve the right to withdraw their participation in the trip without refund, if we are unable to find a replacement.

**Please return this slip, medical consent form and any payments to the Finance Office in School.**